**CURRICULUM VITAE OF \*Full Name\***

**Home Phone:**

**Mobile:**

**Email Address:**

**DOB:** (If Desired)

**Nationality:**

**PROFILE:**

Within your profile write a brief summary of your skills and explain why your skills and professional experience would be ideal for the role/industry you are seeking work in. Also, comment why you want the particular role/or to pursue a career in Dairy farming.

**SKILLS:**

|  |  |
| --- | --- |
| * Team-Player
 | * Time Management
 |
| * Communication Skills
 | * Staff Management
 |
| * Leadership
 | * Farmax
 |
| * Cash Manager / Xero / Figured
 | * MINDA
 |
| * Feed Budgeting
 | * Pasture Management
 |
| * Business Management
 | * Farm Management
 |
| * Production Management
 | * Mating Management
 |

\*Please Note - These are examples

**WORK HISTORY:**

For Example:

**Rural Directions Dairies (November 2015 – Present)**

**Hastings**

**Contract Milker**

**2015/2016 Production**

|  |  |
| --- | --- |
| * XXX kgms/ha
 | * XXX kg N
 |
| * XXX kg/cow supplement
 | * XXX submission rate
 |

**2014/2015 Production**

|  |  |
| --- | --- |
| * XXX kgms/ha
 | * XXX kg N
 |
| * XXX kg/cow supplement
 | * XXX submission rate
 |

Responsibilities:

* Management of Farm
* Pasture Management
* Milking
* Recording / MINDA
* Animal Health
* Staff Management
* Budgeting / Forecasting

Achievements:

* Helped to minimise production losses

Make sure you include each job you have worked in as above, with the dates you worked in the role, the position that you had and the duties you performed whilst in the role.

**TRAINING & TERTIARY QUALIFICATIONS:**

For Example:

**Industry Training (2008-2012)**

**National Certificate in Dairy Farming**

Make a list of bullet points of what papers you studied that were relevant to the role you are applying for so the recruiter/employer can understand what you have knowledge in and/or familiar with.

You can also make a list of your any training programmes you have been involved with e.g. Farm Safe, Health & Safety courses etc.

**INTERESTS**

List your interests - For Example:

* Hunting
* Fishing
* Sports

**REFERENCES**

List your referees with current phone/contact details. Make sure that they are aware of the roles you may be applying for.

|  |  |
| --- | --- |
| Name: |  |
| Company: |  |
| Phone Number: |  |
| Email:  |  |

|  |  |
| --- | --- |
| Name: |  |
| Company: |  |
| Phone Number: |  |
| Email:  |  |